

COMMON EVERYDAY SENTENCES

BASIC GREETINGS

Saying hello

1. How's it going?
2. How are things?
3. What's up?
4. Nice to meet you.
5. Long time, no see.
6. How have you been?

Responding to a greeting

7. Great, thanks.
8. How about you?
9. Not much.
10. The usual.

Saying goodbye

11. I've got to get going.
12. It was a pleasure meeting you.
13. See you later.
14. Stay in touch.

ASKING FOR INFORMATION

15. Could you tell me what this word means?
16. Would you happen to know where the library is?

HESITATING

17. That's a good question.
18. Let me see.
19. Let me think for a moment.

ASKING FOR REPETITION

20. Excuse me?
21. Sorry, I didn't catch that.
22. Would you mind repeating that?
23. Can / Could you speak a little more slowly, please?

SAYING I DON'T KNOW

- 24. I'm afraid I have no idea.
- 25. Can't help you there, sorry.

OPINIONS

Asking for someone's opinion

- 27. What do you think about that?
- 28. What are your views on this?

Giving your opinion

- 29. I think that's a good idea.
- 30. I honestly don't think it's going to work.
- 31. As far as I'm concerned, this is the best restaurant in town.

AVOIDING A QUESTION

- 32. I don't have an opinion on the matter.
- 33. Let me get back to you on that.
- 34. I'm not at liberty to say.

AGREEING AND DISAGREEING

Expressing agreement

- 35. I couldn't agree more.
- 36. You're absolutely right.
- 37. I agree with you 100 percent.

Expressing disagreement

- 39. I'm not sure I agree.
- 40. I'm afraid I disagree.
- 41. I think you're mistaken.

INTERRUPTING POLITELY

- 42. Sorry to interrupt you.
- 43. Can I stop you there for a moment?
- 44. Do you mind if I jump in here?

Allowing interruption

- 45. Go ahead.

46. Sure, go on.

Refusing interruption

47. Let me finish.

48. Hold on for a moment.

SUGGESTIONS

Making suggestions

49. What do you say we go to the movies?

50. How about having pizza for dinner tonight?

Responding to suggestions

51. That would be great!

52. Sounds good to me.

53. I'm not sure about that.

54. No, I don't think so.

MAKING PLANS

Asking about and suggesting plans

55. What are you doing tonight?

56. Got any plans for tomorrow?

57. Are you free next Saturday?

58. Do you want to do something this weekend?

Saying yes to a plan

59. Sure. What do you have in mind?

60. I'm free all weekend. Let's do something.

Saying no to a plan

61. No, sorry, I've already made some plans.

62. I'm kind of busy tomorrow.

63. I'd love to do something but I can't.

PERMISSION

Asking for permission

64. Do you mind if I use your cellphone?

65. Would it be OK if I took the day off tomorrow?

Giving permission

66. Yes, please do.

67. Sure, go ahead.

Refusing permission

69. Unfortunately, I have to say no.

70. I'd rather you didn't.

71. I'm afraid I can't.

MAKING REQUESTS

72. Can / Could you pass me the salt, please?

73. Would you mind lending me some money?

74. I was wondering if you could help me with this.

Responding to a request

75. Sure, no problem.

76. Yeah, of course.

77. I'd be glad to help.

78. Sorry, I can't right now.

79. I'm afraid I can't.

MAKING OFFERS

80. Can I get you a glass of water?

81. How about some ice cream?

82. Would you like me to give you a ride home?

Responding to an offer

83. Yes, please.

84. That would be great, thanks.

85. I'm OK, but thanks for offering.

86. No, I'm good. Thanks.

THANKING PEOPLE

87. Thanks a million.

88. Cheers.

89. I really appreciate it.

90. That's very kind of you.

91. I can't thank you enough.

Responding to thanks

92. It's nothing.

93. Don't mention it.

94. Any time.

95. My pleasure.

ASKING SOMEONE TO WAIT

96. Can you hold on a moment, please?

97. Hang on one second.

98. Bear with me just a moment.

99. I'll be right with you.

APOLOGIZING

Making an apology

100. I'm really sorry about that.

101. Please accept my apologies.

Accepting an apology

102. Don't worry about it.

103. No worries.